

ST. BERNARD-ELMWOOD PLACE SCHOOLS
January 8, 2024
AGENDA
5:30 p.m. Budget Hearing
5:45 p.m. Organizational Meeting & Regular Meeting

- I. President Pro Tempore Calls Meeting to Order
- II. Pledge to the Flag
- III. Administer Oath of Office to New Board Members
- IV. Roll Call
- V. Election of President
President Assumes Control of the Meeting
- VI. Election of Vice President
- VII. Set Date, Time, and Place of Regular Meetings for 2024
WHEREAS, the Board of Education is required to establish dates, times, and locations of its regular Board meetings, and

WHEREAS, changes or additional meetings may be made if determined necessary in addition to special meetings as provided for in Ohio Revised Code 3313.16 and governed by Ohio Revised Code 121.22.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of Ohio Revised Code 3313.15, the Board of Education shall hold its regular meetings for 2024 in the Board Room at 5:45 p.m. on the following dates:

January 22	July 22
February 26	August 26
March 25	September 23
April 22	October 28
May 20	November 25
June 24	December 16
- VIII. Authorization for Treasurer to Pay All Bills as they are Presented, Provided that Funds are Available, and to Report Monthly to the Board of Education Those Bills That Were Paid

IX. Adopt Modified 2024-2025 Tax Budget as Presented at Budget Hearing

X. Authorization of Fund Signature

It is recommended to approve authorization of the Treasurer as signatory, required for the disbursement of district funds.

XI. Appointment of Purchasing Agent

WHEREAS, the Superintendent is the Chief Executive Officer of the Board of Education; and

WHEREAS, the acquisition of supplies, equipment, and services is centralized in the Superintendent's office and through whose offices all purchasing transactions are conducted, and

WHEREAS, the Superintendent is authorized to employ legal, consultant, and contracted services during the year and until the organizational meeting of 2025.

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.47 and Ohio Revised Code 3319.01, the Board assigns the Superintendent the responsibility for the quantity and quality of purchases; and

BE IT FURTHER RESOLVED under the provisions of Ohio Revised Code 3313.47 and Ohio Revised Code 5705.41, the Superintendent or his/her designee is hereby designated purchasing agent and authorized to approve purchases within the appropriate amounts insofar as such purposes are consistent with the approved educational goals and programs of the district.

XII. Establish a Service Fund

In accordance with Ohio Revised Code 3315.15, a service fund for members of the Board of Education or their designated representatives to attend professional meetings or conferences in performance of their duties as representatives of the school district may be established and that this be set at \$5,000. (Ohio Revised Code 3315.15 permits Boards of Education to appropriate \$2.00 per child or \$20,000, to establish a service fund.)

XIII. A. Authorization for Treasurer to Invest Interim Funds

It is recommended that the Treasurer be authorized to invest interim funds at the most productive interest rate whenever interim funds are available. Said funds are to be invested only with financial institutions which have complied with collateralization requirements set forth in the Ohio Revised Code.

B. Authorization for Superintendent to Employ Temporary Personnel in Order to Cover Emergency Situations

WHEREAS, it may become necessary to employ personnel for emergency or unexpected situations on a short term, casual, per diem/hourly basis; and

WHEREAS, it may be inefficient to call a special board meeting to employ such persons and/or not in the best interest of the district to wait until such time that the Board might meet.

NOW, THEREFORE, BE IT RESOLVED that the Superintendent is hereby authorized to employ such certificated and classified personnel as needed, as defined in Ohio Revised Code 3313.47; and

BE IT FURTHER RESOLVED, under the provisions of Ohio Revised Code 3313.47 the Superintendent shall present such employment recommendations to the Board at the next regular meeting for formal action.

C. Authorization for Superintendent and Treasurer to Attend Meetings that are Considered Essential or Beneficial in Carrying out Their Responsibilities

D. Authorization to Pay Expenses for Board Member Meetings
It is recommended that attendance and payment of expenses (i.e. meals, registration, and mileage) incurred by Board members at various related meetings held throughout the year be approved.

E. Authorization to Compensate Board of Education Members for Approved Training Programs

WHEREAS, Section 3313.12 of the Ohio Revised Code provides that a board of education of any school district may provide by resolution compensation of its members for attendance at approved training programs in an amount not to exceed \$60.00 per day for training programs three hours or less in length and \$125.00 per day for training programs longer than three hours in length; and

WHEREAS, this Board desires to set compensation levels for its members for attendance at approved training programs pursuant to Section 3313.12 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, County of Hamilton, State of Ohio, that:

Section 1. This Board hereby finds, determines, and declares that the compensation of Board of Education members for attendance at approved training programs be set at \$60.00 per day for training programs three hours or less in length and \$125.00 per day for training programs longer than three hours in length;

Section 2. A request for compensation for attendance at an approved training program shall be at the discretion of each Board Member. In order to receive compensation, the training program must be approved by the Board as a professional conference, and the Board Member seeking payment shall present to the Treasurer a request for compensation.

Section 3. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

F. Liaison Appointments

1. Curriculum Council Liaison
2. Student Achievement & Student Affairs Liaison
3. Education Hall of Fame Committee Liaisons
4. Alumni Association Liaison
5. Great Oaks Institute of Technology & Career Development Liaison – In September 2022, Micki Spears was Board approved for a three-year term (2023-2025).
6. Legislative Liaison
7. Tax Incentive Review Council Member
8. Finance Advisors
9. Audit Liaisons
10. Business Liaison

XIV. Public Participation

XV. Motion to Approve Minutes of Regular Meeting on December 14, 2023

XVI. Old Business

XVII. New Business

A. Personnel

1. Resignations

a. Custodian/Flex Bus Driver

It is recommended that Debi Byrd's resignation as a custodian/flex bus driver be approved, effective January 3, 2024, pending employment as a bus driver.

b. Tutor

It is recommended that Maranda Busemeyer's resignation as a tutor be approved, effective January 3, 2024, pending employment as an elementary teacher.

2. Employment

a. Bus Driver

It is recommended that Debi Byrd be employed as a bus driver, 6 hours per day, Step 18, effective January 4, 2024.

b. Teacher

It is recommended that Maranda Busemeyer be employed as a full-time elementary teacher, Bachelor's Degree, Step 1, effective January 4, 2024.

B. Adjournment

The Records Retention Commission, which consists of the Board President, Superintendent, and Treasurer, will meet immediately after the Board meeting.